

LAKE COUNTY OFFICE OF EDUCATION
Office of the Superintendent

County Office of Education – Annual Report

ISSUE – The California Department of Education requires that each County Office of Education present their plan for supporting all schools and districts within the county at the same meeting at which the LCAP is approved. The report should describe the work the county is doing related to three goals:

- 1) Approve all LCAPs.
- 2) Utilize the cycle of continuous improvement to provide technical assistance to schools and districts based on need. Technical assistance is provided to districts who are identified as needing assistance as well as those that volunteer for assistance.
- 3) Provide support to all districts in implementing their LCAP.

In addition, the report should identify opportunities for collaboration between the County Office of Education and the California Collaborative for Educational Excellence, the California Department of Education, the California County Superintendents Educational Services Association, the Geographic Leads and the State-wide System of Support. The report should also identify the amount budgeted (approximately) to support Differentiated Assistance and LCAP support.

BACKGROUND/PREVIOUS BOARD ACTIVITY – In previous board activity the County Office of Education has brought in various members of the Educational Services Department to describe the work they are doing with schools and districts in the county.

DISCUSSION – The California Department of Education requires all County Offices of Education to provide the County Office of Education Annual Report as an information item and then to provide the report to the CDE when the LCAP is submitted.

FISCAL, STAFFING, AND FACILITIES – No additional impact on fiscal, staffing or facilities.

SUPERINTENDENT’S RECOMMENDATION – None, information only

Report prepared by: Cynthia Lenner



Lake County Office of Education SUMMARY REPORT - 2019-2020

Summary

The Lake County Office of Education Superintendent of Schools will support all districts and schools within Lake County by:

- Bringing district teams together in Professional Learning Networks
- Embedding continuous improvement strategies at all levels
- Providing professional learning in standards-based curriculum, curriculum adoption, curriculum implementation, instructional development, and assessment
- Providing coaching and support for administrators and teachers
- Providing CAASPP supports including interim assessment training, performance task development and scoring
- Assisting with College and Career Readiness indicators, including Graduation Rate
- Developing systems related to culture and climate, including suspension and chronic absenteeism, classroom organization and management, processes and practices
- Supporting indicators related to DASS

The Lake County Office of Education Superintendent of Schools will support districts identified for technical assistance by:

- Bringing district teams together in Professional Learning Networks
- Providing Dashboard analysis and reviewing data and performance on state indicators
- Facilitating discussion of data findings
- Providing systems analysis
- Reviewing effective practices that support goals and continuous improvement
- Identification of root cause and contributing factors to strengths and weaknesses
- Support creation of Action Plans for implementation of PDSA cycles
- Reference effective evidence-based programs aligned to goals

The following plan to support districts in implementing LCAPs adheres to the provisions/requirements of [Ed Code 52066](#).

Goal One: Approve all LCAPs.

Component	Objective	Metrics/ Indicators	Action
<p>LCAP Support</p> <p><i>Completing the review of LCAPs submitted by school districts [Ed Code 52070]</i></p>	<p>What are the objectives related to this goal?</p>	<p>How will you assess progress towards this goal?</p>	<p>What specific actions will help you achieve this goal?</p>
	<p>Provide all districts with technical assistance support and feedback on initial drafts prior to their LCAP Public Hearing.</p>	<p>All districts attend technical assistance meetings</p> <p>LCAPs pre-approved prior to Public Hearing are subject to final fiscal approval with the adopted Budget</p>	<ul style="list-style-type: none"> • Hold initial technical assistance meetings with district leaders by May 1, 2019. • Provide drop-in technical assistance sessions for district leaders to attend and ask questions regarding LCAP components and requirements. • Review LCAP drafts and provide feedback between May – July 2019.
	<p>Provide ongoing informational updates and training to superintendents and other school/district leaders related to LCAPs, State Priorities and student groups</p>	<p>Survey district leaders to measure level of effectiveness of support and information</p>	<ul style="list-style-type: none"> • Agendize LCAP items/updates for Superintendents Meetings, Professional Learning Networks, and Ed Services Meetings. • Provide professional learning opportunities focused on State and Local Indicators and LCAP template components.
	<p>Complete review and approval of all LCAPs.</p>	<p>LCAPs approved and uploaded to the county webpage by Sept 15, 2019</p>	<ul style="list-style-type: none"> • Review Board Approved LCAPs in June, July and August, 2019 and work with district leaders to ensure that all LCAPs are approvable by the County Superintendent.

Goal Two: Utilize the cycle of continuous improvement to provide technical assistance to schools and districts based on need. Technical assistance is provided to districts who are identified as needing assistance as well as those that volunteer for assistance.

Component	Objective	Metrics/ Indicators	Action
<p>Technical Assistance</p> <p><i>Providing technical assistance to school districts pursuant to subdivisions (a) and (b) of Ed Code 52071.</i></p>	<p>What are the objectives related to this goal?</p>	<p>How will you assess progress towards this goal?</p>	<p>What specific actions will help you achieve this goal?</p>
	<p>Support districts with initial data analysis and identification of strengths and weaknesses.</p>	<p>Review the Greatest Progress, Greatest Needs, and Performance Gaps sections of LCAPs</p> <p>Review district progress on the CA Dashboard</p>	<p>Work with district leaders and PLN to review the current year Dashboard data to determine Greatest Progress, Greatest Needs and Performance Gaps.</p> <p>Deputy Superintendent and Sr. Director will compile district data. Ed Services staff will analyze data.</p> <p>Provide targeted professional development on CA Dashboard analysis.</p>
	<p>Support districts with systems analysis and identification of systems level strengths and weaknesses.</p>	<p>Review Local data</p> <p>Review LEA self-assessment results</p>	<p>Work with district leaders to review and analyze local data.</p> <p>Provide district leaders with support on conducting an LEA Self-Assessment to identify systems level strengths and weaknesses.</p>
	<p>Support districts with identifying a problem of practice and completing a root cause analysis.</p>	<p>Complete root cause analysis tools</p> <p>Align LCAP goals to root cause analysis</p> <p>Complete the identification of a problem of practice</p>	<p>Work with district leaders to identify causes using Improvement Science tools.</p> <p>Introduce the Continuous Improvement Cycle to districts through the Professional Learning Network.</p> <p>Work with district leaders to draft LCAP goals that align to root causes.</p>
	<p>Support districts with a synthesis of findings and action planning.</p>	<p>Align LCAP actions and services to identified problem of practice</p>	<p>Work with district leaders to identify Aim Statements and Primary Drivers to address identified root causes.</p> <p>Provide district leaders with tools to identify change ideas and create Actions and</p>

		<p>Align Demonstration of Increased or Improved Services for Unduplicated Pupils to identified problem of practice</p>	<p>Services in the LCAP to address root causes.</p> <p>Provide professional development on the Demonstration of Increased or Improved Services for Unduplicated Pupils section of the LCAP.</p> <p>Provide customized support in the areas that the district has identified as a need, based on root cause analysis.</p> <p>Meet regularly with district Differentiated Assistance (Dashboard) teams to share successes and challenges with implementation, review data and determine next steps.</p>
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Goal Three: Provide support to all districts in implementing their LCAP.

Component	Objective	Metrics/ Indicators	Action
<p>Other Support <i>Providing any other support to school districts and schools within the county in implementing the provisions of Ed Code 52071.</i></p>	<p>What are the objectives related to this goal?</p>	<p>How will you assess progress towards this goal?</p>	<p>What specific actions will help you achieve this goal?</p>
	<p>Refine and align professional development related to evidence-based best practices.</p>	<p>Sign-in sheets at professional development Evaluations/surveys following each professional development event</p>	<p>Ed Services and SELPA will provide professional development on evidence-based instructional practices. Ed Services and SELPA will provide professional development in trauma-informed care. Ed Services and SELPA will provide professional development related to MTSS.</p>
	<p>Provide opportunities for school and district leaders to meet and learn together.</p>	<p>Attendance at Principal Meetings Attendance at Professional Learning Network meetings Attendance at Dashboard Team meetings</p>	<p>Provide monthly opportunities for superintendents, principals, district staff and Dashboard Team members to meet, analyze data and develop plans. Include Evidence-Based Best Practices as an item on meeting agendas.</p>
	<p>Provide district leaders with opportunities to understand and apply the continuous improvement framework and tools.</p>	<p>Attendance at professional development Survey data Continuous Improvement evidence/artifacts</p>	<p>Provide professional development on and spotlight continuous improvement strategies during meetings. Provide continuous improvement training opportunities. Model use of continuous improvement resources and tools in the Professional Learning Network. Provide opportunities for district leaders to share continuous improvement practices and process utilized in their districts.</p>
	<p>Assist districts in implementing and monitoring</p>	<p>Review of District Annual Updates District progress</p>	<p>Deputy Supt will review district Annual Updates. Deputy Supt and Sr. Director will be in</p>

	impact of actions identified in their LCAP	on the Dashboard	contact with districts, reviewing ongoing work and asking for input and feedback. Deputy Supt, Sr. Director and Dashboard Teams will review progress on Dashboard.
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Collaboration

The Lake County Superintendent of Schools will collaborate with the California Collaborative for Educational Excellence (CCEE), the California Department of Education (CDE), other county superintendents (CCSESA), Geographic Lead Agencies, as well as System of Support (SOS) Lead Agencies to support school districts and schools within the county implementing LCAPs in the following ways:

Actions	CCEE	CDE	CCSESA	Geo Leads	SOS Leads
The County Superintendent of Schools participates in CCSESA meetings.	X	X	X		
The Deputy Supt participates in CISC meetings.		X	X		
The Deputy Supt and Sr. Director participate in a Professional Learning Exchange.	X	X			
The Deputy Supt and Sr. Director lead a CCEE PLN network, including all districts in Lake County.	X	X			
The Sr. Director attends State and Federal meetings.		X			
The Deputy Supt participates in Geographic Lead meetings for our region.		X		X	
The Deputy Supt is completing a CCEE Bridge Application for the 19-20 school year.	X	X			
Ed Specialists participate in Community of Practice meetings, BCN, and content/curriculum networks.		X	X		
The Deputy Supt and Sr. Director will attend further Improvement Science professional development and coaching sessions.		X	X	X	

Differentiated Assistance & LCAP Support Plan	2019-2020 Estimated Costs
Certificated Staff – salary and benefits Deputy Supt, Sr. Director, Ed Specialists (6)	\$880,000
Classified Staff – salary and benefits Admin Assistant, Data Specialist, Program Support (5)	\$400,000
Professional Development – travel and conference	\$75,000
State-wide/Regional Meetings – travel	\$25,000
Total Estimated Cost	\$1,380,000