

# LAKE COUNTY BOARD OF EDUCATION

1152 South Main Street  
Lakeport, CA 95453

## MEETING OF FEBRUARY 20, 2019 MINUTES

### I CALL TO ORDER

The meeting of the Lake County Board of Education was called to order at 2:00 p.m. by Board President, Melissa Kinsel. Board Members David Browning, Mark Cooper and Anna Ravenwoode were present. Also present were Brock Falkenberg, Lake County Superintendent of Schools, and LCOE Staff: Jill Ruzicka and Shelley Tan.

### II APPROVAL OF AGENDA

It was moved by Dr. Cooper, seconded by Ms. Ravenwoode, to approve the Agenda of the meeting of February 20, 2019.

Aye Browning; Aye Cooper; Aye Kinsel; Absent Loustalot; Aye Ravenwoode: Motion Carried 4-0

### III PUBLIC INPUT – None

### IV APPROVAL OF MINUTES

It was moved by Dr. Browning, seconded by Ms. Ravenwoode, to approve the Minutes of the meeting of January 16, 2018 as corrected.

Aye Browning; Aye Cooper; Aye Kinsel; Absent Loustalot; Aye Ravenwoode: Motion Carried 4-0

### V. PROGRAM REPORTS

- A. **WEBSITE UPDATE** – Jill Ruzicka gave us some background on the development of the new Lake County Office of Education website. She explained ADA (Americans with Disabilities Act) compliance requirement. Jill demonstrated how to navigate around the new website, pointing out some of the new features and how much more information is available to the public so they can see the various programs available through LCOE.

### VI. ACTION & DISCUSSION

- A. **APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARDS (SARCS) FOR CLEARLAKE CREATIVITY SCHOOL AND LLOYD P. HANCE COMMUNITY SCHOOL.**

It was moved by Ms. Ravenwoode seconded by Dr. Browning, to approve the School Accountability Report Cards (SARCS) for Clearlake Creativity School and Lloyd P. Hance Community School.

Aye Browning; Aye Cooper; Aye Kinsel; Absent Loustalot; Aye Ravenwoode: Motion Carried 4-0

- B. **APPROVAL OF SAFE SCHOOL PLANS FOR CLEARLAKE CREATIVITY SCHOOL AND LLOYD P. HANCE COMMUNITY SCHOOL.**

It was moved by Dr. Cooper, seconded by Ms. Ravenwood, to approve the Safe School Plans for Clearlake Creativity School and Lloyd P. Hance Community School.

Aye Browning; Aye Cooper; Aye Kinsel; Absent Loustalot; Aye Ravenwoode: Motion Carried 4-0

### **C. APPROVAL OF ACCEPTANCE OF GIFTS, GRANTS, BEQUESTS.**

It was moved by Dr. Browning, seconded by Dr. Cooper, to approve the acceptance of gifts, grants and bequests as listed.

Aye Browning; Aye Cooper; Aye Kinsel; Absent Loustalot; Aye Ravenwoode: Motion Carried 4-0

## **VII SUPERINTENDENT'S REPORT**

- Superintendent Falkenberg's report included:
  - LCOE Employee Recognition was held January 22<sup>nd</sup> at Legion of Honor Hall in Clearlake with nearly 100 employees in attendance.
  - Academic Decathlon took place recently with Upper Lake High School winning the competition.
  - Mock Trial took place February 14<sup>th</sup>. Lake County Courthouse provides staff to assist with this event. Middletown High School won. This competition was extremely close between the participating schools.
  - Taylor Observatory experienced damage to the sewer system due to construction taking place at Kelseyville Unified campus. Use of the facility has been limited. A pump was installed to allow for temporary use until it can be fixed. Lisa Prather has joined our Ed Services Department and will be overseeing events at Taylor Observatory as part of her duties.
  - Next month we will present a draft policy to include the use of alcohol at potential fundraising activities to take place at Taylor Observatory.
  - LCOE is meeting with Districts to coordinate support for schools in Differentiated Assistance status. There are new measures of criteria. Terrace Middle, Upper Lake Middle, Lakeport Elementary and three continuation schools in Konocti District are identified as needing the most help. Each of the schools are eligible for \$150,000 in funding assistance. We are working with all our schools on both State and Federal accountability.
  - LCOE is currently partnering with North Coast School of Education to access curriculum for our teacher development (TLC-Teach Lake County) program. We are working with CTC to be able to be fully authorized to offer credentials. The process takes about 18 months.
  - We met with CTC staff regarding the shortage of Substitute Teachers. In Lake County we have a low percentage of our population who hold a bachelor's degree which is the minimum required to acquire a substitute permit. We asked for the ability to pilot a program with individuals with an associate's degree who pass the CBEST and a program to support those individuals. CTC engaged in the discussion.
  - We have been exploring different online programs for LCOE Board of Education meeting document management, both for ADA compliance and convenience for our Board Members. We have seen demonstrations from Board Docs - cost is \$12,000 per year. Agenda Online (through CSBA) is \$6,000 per year. Will look at Board Effect as suggested by Dr. Cooper.
  - Brock reported that he applied to the Senate Rules Committee

## **VIII BOARD MEMBER REPORTS**

- Dr. Browning share information from his most recent meeting with CCBE. He will be assisting the Lions Club with vision screenings at our Hance School.
- Ms. Kinsel shared the state competition for Mock Trial is the end of March in Sacramento.
- Ms. Ravenwoode reported on her visit to Kelseyville USD and Superintendent McQueen. She thanked the prior LCOE Board members for voting for Full and Fair Funding Resolution last year. She is participating, through CSBA, in Legislative Action Day, Monday, March 11. Her hope is to be sure every School Board in the County has voted for the Full and Fair Resolution.

## **IX FUTURE BUSINESS**

The next scheduled meeting of the Lake County Board of Education will be held on Wednesday, March 20, 2019 at **2:00 p.m.** at the Lake County Office of Education, 1152 S. Main Street, Lakeport, CA 95453.

## **X ADJOURNMENT**

The regular meeting of the Lake County Board of Education adjourned at 4:56 p.m.

*Submitted by,*

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**BROCK FALKENBERG**  
Secretary to the Board  
Lake County Superintendent of Schools