

LAKE COUNTY OFFICE OF EDUCATION
Office of the Superintendent

Alcohol Use on LCOE Property

ISSUE

Effective January 1, 2015, Business and Professions Code 25608(a)(17) allows alcoholic beverages at educational facilities as follows:

When the *alcoholic beverages* are acquired, possessed, used, or consumed pursuant to a license or permit obtained under this division/or *special events* held at facilities owned and operated by an educational agency, a county office of education, superintendent of schools, school district, or community college district *at a time when pupils are not on the grounds*. As used in this paragraph, "facilities" includes, but are not limited to, office complexes, conference centers, or retreat facilities."

BACKGROUND/PREVIOUS BOARD ACTIVITY

No previous board action.

DISCUSSION

Allowing the sale and consumption of alcoholic beverages on LCOE property may increase revenues for facility use fees, and may also increase attendance at special events and/or fund raisers.

FISCAL, STAFFING, AND FACILITIES

There will be an increase in staff costs for administration of the policy and for staffing events for supervision and custodial; however, most of these costs can be abated through facility use fees.

SUPERINTENDENT'S RECOMMENDATION

First Reading

Report prepared by:
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Lake County Office of Education

Community Relations

ALCOHOL USE ON LCOE PROPERTY

Board Policy 1329

Lake County Office of Education may allow the possession, sale or consumption of alcoholic beverages in connection with a special event on agency property if the event organizer complies with the following conditions.

For each such event, LCOE shall designate a single individual who shall be responsible for compliance with this policy ("Event Designee").

"Alcoholic beverage" shall refer to beer and wine. Hard liquor and spirits are prohibited.

A) Superintendent or designee approval

1. The "special event" must be approved by the Superintendent or designee.

"Special event" is defined as follows: a festival, show, private party, concert, theatrical production, or other event held on Lake County Office of Education premises and for which the principal attendees are members of the general public or invited guests and not students of LCOE.

B) Required Permits Shall Be Obtained

1. A temporary ABC license shall be obtained for the event as required by law.
2. Some counties or cities require a separate permit or approval for special events when alcohol will be served. The Event Designee shall contact the local agency where the event is to be held to determine if such a permit is required for the event and, if so, such a permit shall be obtained.

C) Rules for Special Events When Alcohol is Served

1. The Event Designee shall provide for the proper supervision of the event and shall ensure that the terms of this policy and any issued permit are followed.
2. No one under the age of 21 shall be present at the event.
3. All servers of alcohol at the event shall be informed of the terms of any permit and this policy. All such servers shall be at least 21 years of age.
4. No alcohol shall be furnished to any individual under the age of 21. The server shall request bona fide photo identification from a guest seeking alcohol whenever there is any question as to whether the individual seeking alcohol is not age 21 or older.
5. No alcohol shall be furnished to an obviously intoxicated person or to a habitual or common drunkard.
6. The service of alcohol shall be limited to one drink per person at any one time.
7. Drinks shall be served in containers no larger than 12 ounces.
8. No alcohol shall be consumed in a parking lot, sidewalk, or street.
9. Non-alcoholic beverages shall be available for consumption at the event. Where practicable, free water shall be provided for consumption.
10. Where practicable, food shall be available for consumption at the event.

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11. No attendee shall be allowed to bring his/her own alcoholic beverages to the event.
12. Servers of alcohol shall not also consume alcohol at the event.
13. The service of alcohol shall cease at least one hour prior to the end of the event.

Events at Taylor Observatory

1. Special events held at Taylor Observatory shall also comply with Kelseyville USD's Board Policy 1329.

Legal Reference:

Business and Professions Code

25608(a)(17) Alcoholic beverages on school premises.

DRAFT

Policy adopted: _____