

LAKE COUNTY BOARD OF EDUCATION

1152 South Main Street
Lakeport, CA 95453

MEETING OF JANUARY 16, 2019 MINUTES

I CALL TO ORDER

The meeting of the Lake County Board of Education was called to order at 2:00 p.m. by Board President, Melissa Kinsel. Board Members David Browning, Mark Cooper, Denise Loustalot and Anna Ravenwoode were present. Also present were Brock Falkenberg, Lake County Superintendent of Schools, and LCOE Staff: Melissa Reese, Annie Castro, Terra Seifert, Megan Handy and Jamie Buckner-Bridges.

II APPROVAL OF AGENDA

It was moved by Dr. Browning, seconded by Ms. Loustalot, to approve the Agenda of the meeting of January 16, 2019.

Aye Browning; Aye Cooper; Aye Kinsel; Aye Loustalot; Aye Ravenwoode: Motion Carried 5-0

III PUBLIC INPUT – None

IV APPROVAL OF MINUTES

It was moved by Dr. Browning, seconded by Ms. Ravenwoode, to approve the Minutes of the meeting of December 19, 2018.

Aye Browning; Aye Cooper; Aye Kinsel; Aye Loustalot; Aye Ravenwoode: Motion Carried 5-0

V. PROGRAM REPORTS

- A. TEACH LAKE COUNTY** – Teacher Development Coordinator, Jamie Buckner-Bridges presented information on the statewide teacher shortage and the difficulty the Districts in Lake County face in recruiting qualified teachers to the area. Teach Lake County Credentialing Program began in January 2018 in cooperation with Mendocino County Office of Education, offering Mild/Moderate Educational Specialist, Pre-service Cohort 1. They offer PIP/STSP support and in addition to continuing with Ed. Specialist are offering Multiple Subjects credentialing option beginning January 2019. The vision is a wrap-around support system for new and aspiring teachers as a way to proactively build and retain effective teachers from within the community.

VII. ACTION & DISCUSSION

- A. REVIEW OF THE ANNUAL FINANCIAL REPORT DATED JUNE 30, 2018 PRESENTED BY CHRISTY WHITE ASSOCIATES, ACCOUNTANCY CORP.**

The annual audit report covering the 2017-18 fiscal year was presented by Sarah Fiehler from Christy White Associates, Accountancy Corp. Sarah noted that Page 69 of the audit offers a summary of the report. She noted that there were no

material weaknesses or deficiencies. Sarah thanked the staff and management for their assistance and cooperation.

B. APPROVAL OF REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS FOR CLEARLAKE CREATIVITY SCHOOL.

It was moved by Dr. Cooper seconded by Denise Loustalot, to approve the Request for Allowance of Attendance because of Emergency Conditions for Clearlake Creativity School.

Aye Browning; Aye Cooper; Aye Kinsel; Aye Loustalot; Aye Ravenwoode: Motion Carried 5-0

C. APPROVAL OF REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS FOR HANCE COMMUNITY SCHOOL.

It was moved by Dr. Cooper, seconded by Denise Loustalot, to approve the Request for Allowance of Attendance because of Emergency Conditions for Hance Community School.

Aye Browning; Aye Cooper; Aye Kinsel; Aye Loustalot; Aye Ravenwoode: Motion Carried 5-0

D. APPROVAL OF REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS FOR CALIFORNIA STATE PRESCHOOL PROGRAMS.

It was moved by Dr. Browning, seconded by Anna Ravenwoode, to approve the Request for Allowance of Attendance because of Emergency Conditions for California State Preschool Programs.

Aye Browning; Aye Cooper; Aye Kinsel; Aye Loustalot; Aye Ravenwoode: Motion Carried 5-0

E. APPROVAL OF REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS FOR AFTER SCHOOL EDUCATION AND SAFETY.

It was moved by Dr. Browning, seconded by Anna Ravenwoode, to approve the Request for Allowance of Attendance because of Emergency Conditions for After School Education and Safety programs (ASES).

Aye Browning; Aye Cooper; Aye Kinsel; Aye Loustalot; Aye Ravenwoode: Motion Carried 5-0

F. APPROVAL OF ACCEPTANCE OF GIFTS, GRANTS, BEQUESTS.

It was moved by Dr. Cooper, seconded by Denise Loustalot, to approve the acceptance of gifts, grants and bequests as listed.

Aye Browning; Aye Cooper; Aye Kinsel; Aye Loustalot; Aye Ravenwoode: Motion Carried 5-0

G. APPROVAL OF QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS FOR LAKE COUNTY OFFICE OF EDUCATION FOR JANUARY 2019.

It was moved by Dr. Browning, seconded by Anna Ravenwoode, to approve the Quarterly Report on Williams Uniform Complaints for Lake County Office of

Aye Browning; Aye Cooper; Aye Kinsel; Aye Loustalot; Aye Ravenwoode: Motion Carried 5-0

H. DISCUSSION ITEM – REPORT ON TEMPORARY COUNTY CERTIFICATES (TCC) ISSUED FROM JULY 1 THRU DECEMBER 31, 2018

The Board reviewed the listing of Temporary County Certificates (TCC) issued between July 1 and December 31, 2018. (*Education Code Section 44332 provides for issuance of temporary county certificates which provide authorization for salary payments for candidates whose application for a credential, certificate, or permit is being processed by the Commission for Teacher Preparation and Licensing.*)

I. FIRST READING – LAKE COUNTY OFFICE OF EDUCATION MISSION STATEMENT

Superintendent Falkenberg presented the proposed Mission statement, asking for input from the Board. There was some discussion as well as a proposal to come up with a Vision statement, once a Mission statement is established.

VII SUPERINTENDENT’S REPORT

- Superintendent Falkenberg reported on the Federal Shutdown and the affect it may have on School Districts.
 - Cafeteria costs will not be reimbursed on a timely manner which may cause cashflow problems. Districts may do fund transfers. LCOE sets money aside for temporary loans to Districts.
- Mr. Falkenberg asked the members of the Board who is planning to attend the CSBA, County Board Governance Workshop in Sacramento, March 8th & 9th. All members indicated a desire to attend and agreed to drive to Sacramento early Friday morning, spend the night, returning after sessions on Saturday. Mrs. Newell will make all the arrangements for conference registration and hotel accommodations.
- Mr. Falkenberg announced the Legislative Action Day on March 12 and asked members if they had any interest in participating and if so, to let him know.
- Mr. Falkenberg reported on the status of Lakeport USD
- Mr. Falkenberg announced that Ryan Mahan, our Director of Human Resources and Operations is leaving us for a job closer to his home. This is an opportunity to look at the structure of the position he is leaving.
- Mr. Falkenberg spoke on Chronic Absenteeism. Rural areas struggle more than urban areas. Lake County has the highest truancy rates, and lowest attendance rates in the state. He would like to address this topic at a future Board meeting.

VIII BOARD MEMBER REPORTS

- Dr. Cooper asked about Temporary Director for CSBA – Region 1 vacancy. Dr. Browning explained that they are having trouble finding someone to fill the seat. Dr. Cooper offered to make himself available to temporarily fill the spot until they find someone. It was noted that the replacement must be a member of CSBA. It was also noted that our Board members are members of CSBA, the CCBE, and the Small School District Association. The dues are paid by LCOE.

IX FUTURE BUSINESS

The next scheduled meeting of the Lake County Board of Education will be held on Wednesday, February 20, 2019 at **2:00 p.m.** at the Lake County Office of Education, 1152 S. Main Street, Lakeport, CA 95453.

X ADJOURNMENT

The regular meeting of the Lake County Board of Education adjourned at 4:40 p.m.

Submitted by,

BROCK FALKENBERG
Secretary to the Board
Lake County Superintendent of Schools