

LAKE COUNTY OFFICE OF EDUCATION  
Office of the Superintendent

**California State Preschool Programs  
Request for Emergency Closure Attendance Waiver**

**ISSUE**

In October 2017, eleven of our preschool programs were closed for several days due to the devastating local wildfires. I am requesting from the Board, approval of my attendance waiver request for 1,112 days of attendance.

**BACKGROUND/PREVIOUS BOARD ACTIVITY**

See the following code section:

ARTICLE 7. **Conditions Disqualifying School Districts from Apportionments** [41420 - 41455] ( *Article 7 enacted by Stats. 1976, Ch. 1010. )*

**41422.**

*A district that is prevented from maintaining its schools during a fiscal year for at least 175 days or is required to operate sessions of shorter length than otherwise prescribed by law because of fire, flood, earthquake, or epidemic, or because of any order of any military officer of the United States or of the state to meet an emergency created by war, or of any civil officer of the United States, of the state, or of any county, city and county, or city authorized to issue that order to meet an emergency created by war, or because of other extraordinary conditions, or because of inability to secure or hold a teacher, or because of the illness of the teacher, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the school district and of the county superintendent of schools, shall receive the same apportionment from the State School Fund as it would have received had it not been so prevented from maintaining school for at least 175 full-length days.*

**DISCUSSION**

Due to the closure of several programs, the circumstances prevented operation of preschool programs located on various campuses throughout the county. Because days of operation are only counted when school is in session, this request for waiver provides a resolution to avoid program funding reductions.

**FISCAL, STAFFING, AND FACILITIES**

If approved, there will be no fiscal impact.

**SUPERINTENDENT'S RECOMMENDATION**

Recommendation of Approval of REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS, to avoid program funding reductions.

Report prepared by: Megan McDonald



# LAKE COUNTY OFFICE OF EDUCATION

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April 10th, 2018

Shellie MacColl  
Early Education and Support Division  
California Department of Education  
1430 N Street  
Sacramento, CA 95814

Dear Ms. Maccoll,

Per the FY 2017-2018 CDE Attendance, Fiscal Reporting and Reimbursement Procedures for Child Development Contracts, page 28, and EESD Management Bulletin 10-09, this letter is a request for a waiver for emergency closure.

Due to the devastation caused by the Sulpher, Tubbs, Potter, and Redwood fires, 11 of our preschools were unable to operate from October 9 - October 16, 2017. Attached you will find a table with site names, dates of closure with accompanying reason, the number of students enrolled and the attendance for the corresponding day of the prior week.

This letter is a request for an emergency closure waiver for a total of 1,112 days of attendance for the school closures during October, 2017.

Thank you so much for your attention and consideration in this matter.

Sincerely,

Megan McDonald  
Interim Child Development Director  
Lake County Office of Education  
(707) 263-4563 ext 214 (office)  
(707) 263-3228 (fax)  
mmcdonald@lakecoe.org



# LAKE COUNTY OFFICE OF EDUCATION

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## REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS Ed Code Section 8271

County Name: Lake

Nature of Emergency:

Due to natural wildfires, high winds, and low containment, several large residential areas and schools districts around the county were evacuated and forced to close for protection of the students, staff and families.

We request that apportionments be maintained and instructional time credited for the below named schools without regard to the fact that the schools were closed on the following dates: (see attached corresponding table)

Name of contact familiar with this request: Megan McDonald

Telephone number to call for further information: (707) 263-4563 ext 214





# LAKE COUNTY OFFICE OF EDUCATION

Item VI-C  
April 18, 2018

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## AFFIDAVIT OF GOVERNING BOARD MEMBERS

We, members constituting a majority of the governing board of the Lake County Office of Education, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

_____	_____
Dr. David Browning	
_____	_____
Dr. Mark Cooper	
_____	_____
Mrs. Patricia Hicks	
_____	_____
Mrs. Madelene Lyon	
_____	_____
Ms. Melissa Kinsel	
Printed Signatures	Signatures

**At least a majority of the members of the governing board shall execute this affidavit.**

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



# LAKE COUNTY OFFICE OF EDUCATION

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## AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Brock Falkenberg, Lake County Superintendent of Schools

\_\_\_\_\_  
Date

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_