



LAKE COUNTY OFFICE OF EDUCATION

TO TEACH. TO SERVE. TO LEARN.

November 10, 2016

Lake County Board of Education
1152 S. Main Street
Lakeport, CA 95453

Dear Lake County Board of Education:

California *Education Code* Section 1240 requires that I visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the Lake County Board of Supervisors at a regularly scheduled December meeting, the annual report as required by *Education Code* section 1240(c)(2)(B) pursuant to the Williams Settlement.

This report presents the results of my visits and reviews at the following Lake County school sites:

Lucerne Elementary School District: Lucerne Elementary School,
Middletown Unified School District: Minnie Cannon Elementary School,
Kelseyville Unified School District: Kelseyville Elementary School and Mountain Vista Middle School,
Konocti Unified School District: Burns Valley Elementary, East Lake Elementary, Lower Lake Elementary, Lower Lake High School, and Pomo Elementary,
Upper Lake Unified School District: Upper Lake High School, Upper Lake Elementary School and Upper Lake Middle School

The purpose of my visits as specified in California Education Code 1240 was to:

1. Determine if students have “sufficient” standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science and science (including science laboratory equipment in grades 9-12)) and, as appropriate, in foreign languages and health;
2. Determine if there is any facility condition that “poses an emergency or urgent threat to the health or safety of pupils or staff”; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including “good repair.”

The law further requires that the county superintendent:

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (2006 Base API); and
2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues under the Uniform Complaint Procedure

While the Uniform Complaint data is not mandated to be a part of this report to you, it is being included so that you and the citizens of our community will have a complete understanding of the environment in which our schools are functioning.

Before proceeding with the report, let me define some basic terms:

- “Sufficient textbooks or instructional materials” means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an “emergency or urgent threat” is a “condition that poses a threat to the health or safety of pupils or staff while at school.” [Note: this definition and quote is drawn from EC 17592.72(c)(1) because it is incorporated by reference in EC 1240(c)(2)(I)(ii).]
- “Good repair” means the school facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in “good repair.”

Please find the attached report for a summary of findings.

In conclusion, let me assure each of you receiving this report that the Lake County Office of Education staff are available to support the actions that need to be taken to address the needs identified in my report. Please contact me if you have any questions or concerns regarding the Annual Williams Report.

Sincerely,

A handwritten signature in black ink, appearing to read "Brock Falkenberg". The signature is written in a cursive style with a long horizontal stroke at the end.

Brock Falkenberg
Lake County Office of Education Superintendent

**Lake County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
ANNUAL WILLIAMS REPORT PREPARED FOR THE LAKE COUNTY BOARD OF EDUCATION
2016-2017 FISCAL YEAR**

This report summarizes the annual results of the Williams Site Visits and documentation reviews at decile 1, 2, and 3 schools in Lake County, as identified by the State of California (2006).

Schools were reviewed to determine if sufficient instructional materials were available for every student to use in his/her daily work, the conditions of school facilities (emergency and general), teacher missassignments and/or vacancies, credentials, and complaints that may have been filed by the public. School Accountability Report Cards (SARCs) for Williams schools will be reviewed for accuracy in January 2017 following their publication.

Results of the school site reviews identified the following:

SCHOOL	INSTRUCTIONAL MATERIALS SUFFICIENCY	FACILITY EMERGENCY CONDITIONS/ GENERAL FACILITY CONDITIONS	TEACHER MISSIGNMENTS AND VACANCIES	CREDENTIALS	UNIFORM COMPLAINT PROCEDURES
LUCERNE ELEMENTARY SCHOOL DISTRICT					
Lucerne Elementary	Sufficient	None Identified / None Identified	Positions Filled	No credential issues identified	No Complaints Filed
MIDDLETOWN SCHOOL DISTRICT UNIFIED					
Minnie Cannon Elementary	Sufficient	None Identified / None Identified	Positions Filled	No credential issues identified	No Complaints Filed
KELSEYVILLE UNIFIED SCHOOL DISTRICT					
Kelseyville Elementary	Sufficient	None Identified / Facility Plan to be developed based on identified needs	Positions Filled	No credential issues identified	No Complaints Filed
Mountain Vista Middle	Sufficient	None Identified / Facility Plan to be developed based on identified needs	Positions Filled	No credential issues identified	No Complaints Filed
KONOCTI UNIFIED SCHOOL DISTRICT					
Burns Valley Elementary	Sufficient	None Identified / Facility Plan to be developed based on identified needs	Positions Filled	Credentials have not yet been reviewed. Credentials for the 2016-2017 school year will be reviewed in December and feedback regarding any issues identified will be provided to the district in January 2017.	No Complaints Filed
East Lake Elementary	Sufficient	None Identified / Facility Plan to be developed based on identified needs	Positions Filled		No Complaints Filed
Lower Lake Elementary	Sufficient	None Identified / Facility Plan to be developed based on identified needs	Positions Filled		No Complaints Filed
Lower Lake High	Sufficient	None Identified / Facility Plan to be developed based on identified needs	Positions Filled		No Complaints Filed
Pomo Elementary	Sufficient	None Identified / Facility Plan to be developed based on identified needs	Positions Filled		No Complaints Filed

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		developed based on identified needs			
UPPER LAKE UNIFIED SCHOOL DISTRICT					
Upper Lake High	Biology textbooks have been ordered, but not yet received	None Identified/ Facility Plan to be developed based on identified needs	Positions Filled	No credential issues identified	No Complaints Filed
Upper Lake Elementary	Sufficient	None Identified / Facility Plan to be developed based on identified needs	Positions Filled	No credential issues identified	No Complaints Filed
Upper Lake Middle	1 history book and 2 science textbooks have been ordered, but not yet received	None Identified / Facility Plan to be developed based on identified needs	Positions Filled	No credential issues identified	No Complaints Filed

- Note: It has been a great challenge for school districts this year to find fully credentialed and highly qualified teachers. With the low number of new teachers graduating from teacher credentialing programs throughout the state, we are concerned that this difficulty in finding qualified teachers will continue to be a significant issue in the upcoming years.