

UPPER LAKE UNIFIED SCHOOL DISTRICT

FIRST MEETING OF THE GOVERNING BOARD DECEMBER 15, 2015

MINUTES

I CALL TO ORDER

The first regular meeting of the “Upper Lake” Unified School District Board of Education was called to order at 6:00 p.m. at the Upper Lake Union High School, 675 Clover Valley Road, Upper Lake CA 95485 by Lake County Superintendent of Schools Brock Falkenberg. In attendance were incoming board members Keith Austin, Don Meri, Mel O’Meara, Claudine Pedroncelli and Diane Plante.

II INTRODUCTORY REMARKS AND SWEARING-IN CEREMONY

Superintendent Falkenberg welcomed the group to the first meeting of the new Unified School District. He congratulated and thanked the incoming Board Members for their dedication and service to the new district.

The Oath of Office of the newly appointed Board was administered by Mr. Falkenberg, and a quorum was established. The Pledge of Allegiance was led by Superintendent Falkenberg.

III APPROVAL OF AGENDA

It was moved by Ms. Plante, seconded by Mr. O’Meara, to approve the Agenda of the regular meeting of December 15, 2015.

Aye Austin; Aye Meri; Aye O’Meara; Aye Pedroncelli; Aye Plante - Motion Carried 5-0

IV PUBLIC INPUT

Mike Brown, Superintendent of Lucerne Elementary District, offered his congratulations to the district on reaching the milestone of unification and offered his support to the new district.

Walt Christensen asked whether the adoption of bylaws on the Agenda was a first reading or a final adoption.

V ACTION & DISCUSSION

A. ELECTION OF OFFICERS

It was moved by Ms. Pedroncelli, seconded by Ms. Plante, to elect Mr. Mel O’Meara *President* of the “Upper Lake” Unified School District Board of Education.

Aye Austin; Aye Meri; Aye O’Meara; Aye Pedroncelli; Aye Plante - Motion Carried 5-0

It was moved by Mr. Austin, seconded by Mr. Meri, to elect Ms. Diane Plante *Clerk* of the “Upper Lake” Unified School District Board of Education.

Aye Austin; Aye Meri; Aye O’Meara; Aye Pedroncelli; Aye Plante - Motion Carried 5-0

B. ADOPTION OF BYLAWS

It was moved by Mr. Meri, seconded by Mr. Austin, to adopt the bylaws of the governing board for the “Upper Lake” Unified School District.

Aye Austin; Aye Meri; Aye O’Meara; Aye Pedroncelli; Aye Plante - Motion Carried 5-0

C. NAMING OF THE DISTRICT

It was moved by Mr. Meri, seconded by Ms. Pedroncelli, to name the District *Upper Lake Unified School District*.

Aye Austin; Aye Meri; Aye O’Meara; Aye Pedroncelli; Aye Plante - Motion Carried 5-0

D. SETTING OF REGULAR MEETING DATES, TIMES AND LOCATION

It was moved by Mr. Austin, seconded by Ms. Plante, to set the regular meeting dates on the first and third Tuesday of the month. The motion was amended by Mr. Austin, seconded by Mr. Meri, to set the regular meeting dates, times and locations as follows: 5:00 p.m. on the second and fourth Tuesday of the month at Upper Lake High School.

Aye Austin; Aye Meri; Aye O’Meara; Aye Pedroncelli; Aye Plante - Motion Carried 5-0

E. APPROVAL OF RESOLUTION NO. ULUSD 01-1516 ADOPTING A CONFLICT OF INTEREST CODE

It was moved by Ms. Pedroncelli, seconded by Ms. Plante, to approve Resolution No. “ULUSD” 01-1516 Adopting a Conflict of Interest Code.

Aye Austin; Aye Meri; Aye O’Meara; Aye Pedroncelli; Aye Plante - Motion Carried 5-0

F. DISCUSSION ITEM - CERTIFICATION OF SIGNATURES

Mrs. Michelle Buell, Senior Director of Fiscal Services, Lake County Office of Education, presented sample forms required to authorize person(s) of the governing board to sign orders in its name.

G. INFORMATION ITEM: REPORT ON GOVERNING BOARD MEMBERS WHO HAVE ELECTED TO SERVE CONCURRENT TERMS until June 30, 2016

Mr. Falkenberg reported that pursuant to Education Code 35106, a member of the governing board of a school district which is being reorganized and which will cease to exist (Upper Lake Union Elementary School District and Upper Lake Union High School District) and takes office as a member of the initial governing board of a newly formed school district, will cease to be a member of the governing board of the district being reorganized unless he or she elects to remain a member of that Board.

H. DISCUSSION ITEM – BOARD WORKSHOP

Mr. Falkenberg reported that future board workshops could focus on maximizing student achievement and closing the achievement gap; the Brown Act and Conflict of Interest – Form 700 - the pitfalls of accepting gifts.

Ms. Plant would like to prioritize needs based on district input and then set workshop topics. Mr. Austin indicated he was in favor of Saturday morning workshops. Mr. O’Meara noted this topic would be revisited at the next meeting.

VI COUNTY SUPERINTENDENT REPORT

- Each board member has been provided with “The Brown Act” booklet included in their folders.
- Mr. Falkenberg indicated that the discussion during closed session will focus on the critical role of hiring a superintendent for the district. He used the analogy of a four-lane freeway where you can change lanes but need a distinct path. The options under consideration include working with current district administration, appointing an interim superintendent, a consultant, or contract with the county office for interim services.

VII BOARD MEMBER REPORTS

There were no Board Member reports.

CLOSED SESSION – PERSONNEL MATTERS

Time: 7:00 p.m.

RECONVENE TO OPEN SESSION

Time: 8:25 p.m.

There was no reportable action taken in closed session.

VIII FUTURE BUSINESS

The next Regular Meeting of the Upper Lake Unified School District Board of Education will be held on Tuesday, December 22, 2015 at 4:30 p.m. at the Upper Lake High School, 675 Clover Valley Road, Upper Lake CA 95485.

IX ADJOURNMENT

The regular meeting of the Upper Lake Unified School District Board of Education adjourned at 8:35 p.m.

Submitted by,

Brock Falkenberg
Lake County Superintendent of Schools