

**REGULAR MEETING OF JUNE 17, 2015**  
**MINUTES**

**I CALL TO ORDER**

The Regular Meeting of the Lake County Board of Education was called to order at 3:38 p.m. at the Lake County Office of Education, 1152 S. Main Street, Lakeport CA 95453, by Board President Patricia Hicks. Board Members Browning, Cooper, Lyon and Ryder were present. Also present were Brock Falkenberg, County Superintendent of Schools, and LCOE staff members Stephanie Wayment and Janice Bailey.

**II APPROVAL OF AGENDA**

It was moved by Dr. Browning, seconded by Mr. Ryder, to approve the Agenda of the Regular meeting of June 17, 2015.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder - Motion Carried: 5-0

**III PUBLIC INPUT** – There was no Public Input.

**IV A. APPROVAL OF MINUTES – Special Meeting of June 3, 2015 for Operation Recognition**

It was moved by Mrs. Lyon, seconded by Dr. Cooper, to approve the Minutes of the special meeting on June 3, 2015 for Operation Recognition.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder - Motion Carried: 5-0

**B. APPROVAL OF MINUTES – Special Meeting of June 3, 2015**

It was noted by Mrs. Hicks that a corrected version of the Minutes was included in the Board Packets. It was also noted that the Minutes need to reflect the closing time of the Public Meeting held on June 3, 2015.

It was moved by Mrs. Lyon, seconded by Dr. Cooper, to approve the Minutes of the special meeting on June 3, 2015, as corrected.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder - Motion Carried: 5-0

**V PROGRAM REPORTS** – There were no Program Reports.

**VI ACTION & DISCUSSION**

**A. APPROVAL OF THE 2015-16 CONSOLIDATED APPLICATION FOR FUNDING CATEGORICAL AID PROGRAMS**

The Consolidated Application comes before the Board for approval on an annual basis. Mrs. Wayment reported that there were no significant changes made this year.

It was moved by Dr. Cooper, seconded by Mr. Ryder, to approve the 2015-16 Consolidated Application for Funding Categorical Aid Programs.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder - Motion Carried: 5-0

**B. APPROVAL OF CHANGE OF AUTHORIZED SIGNATURES FOR ACCOUNTS AT WELLS FARGO BANK**

It was moved by Mrs. Lyon, seconded by Mr. Ryder, to approve the change of authorized signatures for accounts at Wells Fargo Bank.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder - Motion Carried: 5-0

**C. APPROVAL OF EDUCATION PROTECTION ACCOUNT (EPA) EXPENDITURE PLAN FOR THE LAKE COUNTY OFFICE OF EDUCATION**

Lynn Thomasson reported that the agency is required to bring the EPA to the Board on an annual basis for approval. County Offices of Education are different in how they manage their EPA funds. These funds can be used for funding of external staff to provide service to the Districts.

It was moved by Dr. Cooper, seconded by Mrs. Lyon, to approve the Education Protection Account (EPA) expense plan.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder - Motion Carried: 5-0

**D. APPROVAL OF LAKE COUNTY OFFICE OF EDUCATION LCAP FOR THE FISCAL YEAR 2015-16**

Mrs. Wayment shared that no changes have been made to the LCAP document since the Public Hearing on June 3, 2015. Once the document receives Board approval, it will be submitted to the CDE within five calendar days.

Mrs. Joan Reynolds provided an update on Foster Youth services as outlined in the LCAP. The Board thanked Mrs. Reynolds for all she has done for the children and families in Lake County; and wished her well in her retirement. Dr. Cooper commented that she has “touched almost every child in Lake County.”

Mr. Falkenberg thanked Mrs. Wayment for her development of the LCOE LCAP, and the support of the District LCAPs. Mrs. Hicks expressed her appreciation of Mrs. Wayment’s enthusiasm.

It was moved by Mrs. Lyon, seconded by Dr. Browning, to approve, the Lake County Office of Education LCAP for the 2015-16 fiscal year.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder - Motion Carried: 5-0

**E. APPROVAL OF SALARY FOR COUNTY SUPERINTENDENT EFFECTIVE JULY 1, 2015**

Mr. Falkenberg provided background information on the Superintendent's salary, and salary comparison of like-districts, including the recently updated BP 2124. He indicated that the Budget set before the Board for approval tonight includes a 4% across-the-board salary increase for LCOE staff. He then excused himself from the meeting.

Dr. Browning requested a review of the LCOE directors' salary schedule. After review and discussion, it was moved by Dr. Cooper, seconded by Mr. Ryder, to approve the salary of the County Superintendent, effective July 1, 2015, at an increase of 4%.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder - Motion Carried: 5-0

**F. APPROVAL OF THE LAKE COUNTY OFFICE OF EDUCATION BUDGET FOR THE FISCAL YEAR 2015-16**

Lynn Thomasson provided an overview of the 2015-16 Budget. Notable changes include a 4% across-the-board salary increase; a full-year allocation of the PBIS grant funding; and ASES expansion of after school slots at Burns Valley School, with a program expansion to include middle school students at Pomo School. The Forest Reserve funds have been reauthorized for an additional two years, with a 5% decrease each year.

Mrs. Hicks noted that the budget document listed no personnel changes within the last 12 months. She asked that this be updated to reflect the November 1, 2014 date of hire of Mr. Falkenberg as Superintendent of Schools. Dr. Cooper questioned the changes to this budget from the one presented at the Public Hearing on June 3, 2014. Mrs. Thomasson noted that more certifications are required in the final budget.

Mr. Falkenberg will survey districts to find what type of services they want/need in the upcoming year. He will report back to the Board on the findings; and how much of the \$1.8 million dollars in undesignated funds could be spent, and how much to keep in reserves. Mrs. Hicks expressed the desire to see some of the funding allocated to preschool slots so all children could receive services regardless of family income.

Mrs. Karen Shippley presented information on the Special Education budget for 2015-16, and Mrs. Michelle Buell shared information on the status of budgets for the LCOE schools (Hance and Renaissance sites). Mr. Falkenberg reported on the recent conversations between Lake and Mendocino counties to shut down one juvenile hall facility. In this case, students from Lake County would likely be transferred to the Mendocino County facility. In moving forward, we would need to be a part of this discussion as any change could impact our current staffing.

It was moved by Mr. Ryder, seconded by Dr. Browning, to approve the Lake County Office of Education Budget proposed for the 2015-16 fiscal year.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder - Motion Carried: 5-0

**G. APPROVAL OF RESOLUTION NOS. 1415-12 AND 1415-14 AUTHORIZING DESIGNATED PERSONNEL TO SIGN CONTRACT DOCUMENTS FOR FISCAL YEAR 2015-16 (AGREEMENT NOS. CSPP-5127 AND CLPC-5017)**

It was moved by Mrs. Lyon, seconded by Mr. Ryder, to approve Resolution Nos. 1415-13 and 1415-14 authorizing designated personnel to sign contract documents for fiscal year 2015-16 (Agreement Nos. CSPP-5127 and CLPC-5017).

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder - Motion Carried: 5-0

**VII SUPERINTENDENT'S REPORT**

- Mr. Falkenberg will follow-up with Lake and Mendocino County representatives on discussions regarding to potential closure of juvenile hall and its resulting impact on our program and staffing.
- The Big Read did not receive grant funding this year. In an effort to keep the project going, Lake County Office of Education has formed a partnership with the Lake County Library to sponsor the "Lake County Big Read." The library is taking the lead, along with Robin Shrive, to raise \$4000 to support the project. This year's activities will revolve around the book, "To Kill a Mockingbird."
- The new LCOE organizational chart was distributed. Mr. Falkenberg explained that two Senior Director positions have been eliminated; and an Assistant Superintendent position added. LCOE has signed an agreement with Konocti Unified School District to have April Leiferman to fill this role. Mrs. Leiferman brings an extensive background in curriculum & instruction, as well as site administration and counseling to our agency.
- There is still a need for substitute teachers in Lake County. Mr. Falkenberg will work with Mrs. Leiferman in the development of professional development training for potential substitutes.
- The LCOE Medical Assistant class recently had 14 graduates. The CNA program graduated 16. This program operates on a cost recovery basis. Mendo Lake Credit Union has partnered with LCOE and provides loans to qualified students enrolled in the program.
- Three students recently graduated from the Hance School. In addition, all student success was celebrated at the annual event.
- The Way to Wellville recently held a planning session at The Lodge at Blue Lakes, where all five participating communities from around the United States were in attendance. Mr. Falkenberg has met with David Santos of St. Helena Hospital/Adventist Health. Mr. Santos indicated that he has allocated 75% of Shelly Mascari's time to the efforts of Wellville. Mr. Falkenberg thanked Adventist Health for stepping in to take the lead.
- A new task force is being formed to address teen suicide - and how to respond to schools and coordinate efforts. There is a great need for mental health wellness. Dr. Cooper stated, "We are on the move."

**VIII BOARD MEMBER REPORTS**

- Mr. Ryder shared that his wife is recovering from a recent illness.

**IX FUTURE BUSINESS**

The Committee on School District Organization will hold Public Hearings for the proposed unification of the Upper Lake School Districts on Wednesday, June 24, 2015. The first meeting will be held at 5:00 p.m. in Room C-8 at Lucerne Elementary School, 3351 Country Club Drive, Lucerne CA 95458. The second meeting will be held at 7:00 p.m. in the Upper Lake High School auditorium, 675 Clover Valley Road, Upper Lake CA 95485.

The next Regular Meeting of the Lake County Board of Education will be held on Wednesday, August 19, 2015 at 3:30 p.m. at the Lake County Office of Education, 1152 S. Main Street, Lakeport, CA 95453.

**X ADJOURNMENT**

The regular meeting of the Lake County Board of Education adjourned at 6:38 p.m.

*Submitted by,*

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**BROCK FALKENBERG**  
Secretary to the Board  
Lake County Superintendent of Schools