

LAKE COUNTY BOARD OF EDUCATION
1152 South Main Street
Lakeport, CA 95453

REGULAR MEETING OF MARCH 18, 2016
MINUTES

I CALL TO ORDER

The Regular Meeting of the Lake County Board of Education was called to order at 2:00 p.m. at the Lake County Office of Education, 1152 S. Main Street, Lakeport CA 95453 by Board President Madelene Lyon. Board Members David Browning, Mark Cooper and Patricia Hicks were present. Board Member Melissa Kinsel arrived at 2:16 p.m. Also present were County Superintendent of Schools Brock Falkenberg and LCOE staff member Janice Bailey.

II APPROVAL OF AGENDA

It was moved by Mrs. Hicks, seconded by Dr. Browning, to approve the Agenda of the regular meeting of March 18, 2016.

Aye Browning; Aye Cooper; Aye Hicks; Absent Kinsel; Aye Lyon - Motion Carried 4-0

III PUBLIC INPUT – There was no Public Input.

IV APPROVAL OF MINUTES

It was moved by Dr. Browning, seconded by Dr. Cooper to approve the Minutes of the regular meeting on February 17, 2016.

Aye Browning; Aye Cooper; Aye Hicks; Absent Kinsel; Aye Lyon - Motion Carried 4-0

V PROGRAM REPORTS - Business Office Introductions/Overview

In an effort to highlight the many services provided, Michelle Buell, Senior Director, introduced the staff of the Business Office. The department is divided into two separate sections: *internal* – services similar to those found in a school district office; and *external*– focusing on compliance and review. Staff members showcased graphic designs of the services they provide. The posters will be displayed in the Board Room.

VI ACTION & DISCUSSION

A. APPROVAL OF SECOND INTERIM BUDGET REPORT

Lynn Thomasson presented the Second Interim Budget Report for the Lake County Office of Education. Ms. Thomasson stated that the agency is operating at a steady pace and this is a very basic budget. Karen Shippley provided an explanation of the SELPA budget. Mrs. Lyon thanked the team for their hard work.

It was moved by Mrs. Hicks, seconded by Ms. Kinsel, that the Second Interim Budget Report for the Lake County Office of Education be approved with a positive certification.

Aye Browning; Aye Cooper; Aye Hicks; Aye Kinsel; Aye Lyon - Motion Carried 5-0

B. APPROVAL OF EDUCATOR EFFECTIVENESS BLOCK GRANT

This item was presented as a first reading to the Board at the February 2016 meeting.

It was moved by Dr. Cooper, seconded by Dr. Browning, to approve the Educator Effectiveness Block Grant.

Aye Browning; Aye Cooper; Aye Hicks; Aye Kinsel; Aye Lyon - Motion Carried 5-0

C. APPROVAL OF BOARD POLICIES: BP/SP/AR 0420 SCHOOL PLAN/SITE COUNCILS; BP/SP/AR 1312.3 UNIFORM COMPLAINT PROCEDURES; BP 5131.2 BULLYING; BP/AR 5148 CHILD CARE AND DEVELOPMENT; BP/AR 5148.2 BEFORE/AFTER SCHOOL PROGRAMS; BP/AR 5148.3 PRESCHOOL/EARLY CHILDHOOD EDUCATION; BP/E 6163.4 STUDENT USE OF TECHNOLOGY

It was moved by Mrs. Hicks, seconded by Dr. Cooper, to table this item to the next meeting.

Aye Browning; Aye Cooper; Aye Hicks; Aye Kinsel; Aye Lyon - Motion Carried 5-0

D. APPROVAL OF INDOOR ENVIRONMENTAL SERVICES (IES) AS DESIGNER AND CONTRACTOR OF ENERGY-RELATED CAPITAL IMPROVEMENTS PER PROPOSITION 39.63

It was moved by Ms. Kinsel, seconded by Dr. Cooper, to approve Indoor Environmental Services (IES) as Designer and Contractor of Energy-Related Capital Improvements per Proposition 39.

Aye Browning; Aye Cooper; Aye Hicks; Aye Kinsel; Aye Lyon - Motion Carried 5-0

VII SUPERINTENDENT'S REPORT

- Superintendent Falkenberg reported on the need for an additional clinician in the Middletown area to address the issue of stress of students and staff since the Valley Fire. He has met with Superintendent Stone to discuss the needs. Middletown Unified has secured funding to support this position.
- Board Members are invited to attend the *Early Childhood Educator of the Year* award ceremony on May 6. This annual event honors early childhood educators in Lake County. This year's ceremony will be held at Twin Pine Casino in Middletown.
- Mr. Falkenberg is working with Konocti Unified School District on revamping one of the after school programs. The district is pursuing a new model to utilize funds to support

“unduplicated” students. This new model will expand outreach on students eligible to receive services.

- LCOE staff member Stephanie Wayment has been selected as principal of Upper Lake Elementary School beginning with the 2016-17 school year. Mr. Falkenberg stated that Ms. Wayment has been a tremendous asset to the agency and a lead in the LCAP process and development.
- A sample LCOE business card was provided to each Board member. Mr. Falkenberg explained that before moving forward with printing, we need to look at the contact information to be listed. He suggested that an LCOE email address be issued for each Board member.
- Mr. Falkenberg discussed the need for the agency to provide technology to support the Board members. He will talk to Blaze King about the feasibility of using Chromebooks. Dr. Cooper requested training in whichever platform is selected.
- Mendocino College and College of the Redwoods are in the process of a territory transfer. Mendocino College is interested in taking over the College of the Redwoods campus in Fort Bragg. Mr. Falkenberg reported that the Committee on School District Organization may need to convene to address the issue.

VIII BOARD MEMBER REPORTS

- Dr. Browning reminded the Board that Form 700 submission is due by the first of April. Mrs. Bailey will send the link for online submission to Board members.
- Dr. Cooper encouraged members to attend the second LCAP training on the evening of April 28. At the last session, Dr. Cooper requested that the trainers bring examples of what other COEs are doing to get input at the county level; and how to better engage stakeholders.
- Ms. Kinsel reported that Legislative Action Day was a great experience to review policies. She was able to meet with both Bill Dodd and Mike McGuire and thank them for their support of Valley Fire recovery efforts.
- Ms. Kinsel also reported that Middletown Unified School District has brought water in to Coyote Valley Elementary School due to concerns over the current tested level of Chromium 6. This is precautionary only as the levels remain low.
- Mrs. Hicks reported she will be meeting with Superintendent Falkenberg next week to review policy updates. Her meeting had been delayed due to recuperation from a dislocated hip.
- Ms. Kinsel suggested holding Board meetings at various sites around the lake.

IX FUTURE BUSINESS

The next regular meeting of the Lake County Board of Education will be held on Wednesday, April 20, 2016, at 3:00 p.m. at the Lake County Office of Education, 1152 S. Main Street, Lakeport, CA 95453.

X ADJOURNMENT

The regular meeting of the Lake County Board of Education adjourned at 4:57 p.m.

Submitted by,

BROCK FALKENBERG
Secretary to the Board
Lake County Superintendent of Schools