

REGULAR MEETING OF FEBRUARY 18, 2015

MINUTES

I CALL TO ORDER

The Regular Meeting of the Lake County Board of Education was called to order at 3:30 p.m. at the County Office of Education, 1152 S. Main Street, Lakeport, CA 95453 by Board President Pat Hicks. Board Members Browning, Cooper, Lyon and Ryder were present. Also present were Brock Falkenberg, Superintendent of Schools, and LCOE staff members Jeff Rogers, Shelly Mascari, Robin Bera, Laurie Allen, Andy Goodwin, Lynn Thomasson, Michelle Buell and Jan Bailey. Community member Martha Miller was also in attendance.

II APPROVAL OF AGENDA

It was moved by Mrs. Lyon, seconded by Dr. Cooper, to approve the Agenda of the regular meeting of February 18, 2015, including of the *Addendum to the Agenda* posted on February 13, 2015.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder
Motion Carried: 5-0

III PUBLIC INPUT

There was no public input.

IV APPROVAL OF MINUTES

It was moved by Dr. Browning, seconded by Mr. Ryder to approve the Minutes of the regular meeting on January 21, 2015.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder
Motion Carried: 5-0

V PROGRAM REPORTS - CHILD CARE PLANNING COUNCIL/HERO PROJECT: Shelly Mascari

Mr. Falkenberg announced that Shelly Mascari will be leaving LCOE for a new position with St. Helena Hospital, as their director of community wellness. He stated that although her absence will leave a hole in our organization, her new position will establish a greater connection with the hospital and will assist in establishing our mutual goals of student health and wellness. Mr. Falkenberg announced that in Shelly's absence, Robin Bera will lead the communications department; and that Laurie Allen will coordinate services of the Child Care Planning Council for the remainder of the year.

Mrs. Mascari shared that LCOE has been a wonderful place to grow and develop. She expressed gratitude to the Board for their support and interest; and thanked Superintendents Falkenberg and Holbrook for their continual support. She then introduced her team: Robin Bera, Laurie Allen and Martha Miller. Mrs. Miller is a retired Lake County educator who has dedicated time, effort and energy to the Hero Project.

A PowerPoint presentation showcased the accomplishments of the department, including the Child Care Planning Council, the master plan for Desired Results, award and recognition programs, Steps to Leadership/Quality, communication services, and the Hero Project. Upon completion of the presentation, Mrs. Lyon expressed her appreciation of Mrs. Mascari's efforts. Mrs. Hicks commented that Shelly will be missed at LCOE. Shelly stated that she looks forward to future collaboration with our agency.

VI ACTION & DISCUSSION

A. APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARDS (SARCS) FOR CLEARLAKE CREATIVITY SCHOOL, HANCE COMMUNITY SCHOOL AND RENAISSANCE COURT SCHOOL

Hard copies of each School Accountability Report Card were in each Board member's folder. Dr. Cooper asked for an explanation of one teacher misassignment noted in the Clearlake Creativity School document. Jeff Rogers, principal of CCS, explained that one teacher has an English credential and must go through the 3-year VPSS (Verification Process in Special Settings) process for Science and Social Studies. The teacher is no longer considered misassigned once entered into the process.

It was noted that the Superintendent of record on the documents was listed as Wally Holbrook. Andy Goodwin, Senior Director of Student Programs explained that a third party service was used to produce the document and the template was from the prior year. A correction will be made to future documents.

Mr. Rogers stated that the number of suspensions at CCS has been reduced as the staff is working with the student's IEP to modify behavior instead of issuing suspension.

It was moved by Mrs. Lyon, seconded by Dr. Cooper, to approve the School Accountability Report Cards (SARCS) for Clearlake Community School, Hance Community School and Renaissance Court School.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder
Motion Carried: 5-0

B. DISCUSSION ITEM – REVIEW BUDGET FOR BOARD MEMBER TRAVEL AND CONFERENCE

The budget established for Board members was reviewed in anticipation of future travel and conference. Dr. Cooper shared that the annual CCBE conference in Monterey provided an opportunity for learning and bonding, and making important connections at the State level. Dr. Browning added that conference participation allows the Board to

stay current in their job. Mr. Falkenberg and Dr. Browning will attend the March 7 CCBE County Board Governance Workshop in Sacramento. This is a one-day training so cost will be minimal.

The Board consensus was to continue to budget funds for 2015-16 travel and conference.

C. INFORMATIONAL ITEM - CERTIFICATION OF CORRECTIVE ACTION – 2013-14 AUDIT FINDINGS AND RECOMMENDATIONS

The Board reviewed the Certification of Corrective Action – 2013-14 Audit Findings and Recommendations. Lynn Thomasson reported that the Child Development Program has implemented the required corrective action. Parent meetings have been held and student sign-out regulations have been reviewed. Cindy Adams, Director of Child Development, will continue to monitor the process during site visits.

D. INFORMATIONAL ITEM – BOARD & SUPERINTENDENT POLICIES ON WEBSITE

The Board reviewed the Board Policies posted on the Lake County Office of Education website (www.lakecoe.org). Mr. Falkenberg displayed the *Index* and demonstrated how to find specific board policy. Dr. Cooper noted that the search engine was not active using the iPad. Mr. Falkenberg reported that current policy updates were just released by CSBA and will be reviewed at the next Board meeting.

The Board also reviewed the online posting of revised BP2124 regarding the reporting of the Superintendent's salary to the Elections Board. As part of this discussion, it was noted that Dr. Cooper and Mr. Ryder's term would expire at the end of the calendar year. In years past, LCOE counsel John Drummond filed documents on our behalf with the Elections Board. Mr. Falkenberg will research the process to file the appropriate documents for the consolidated election in November 2015.

PUBLIC HEARING ON THE ADOPTION OF SUPPLEMENTAL INSTRUCTIONAL MATERIALS FOR HANCE SCHOOL AND CLEARLAKE CREATIVITY SCHOOL (5:00 p.m.)

The Public Hearing was opened at 5:03 p.m. With no audience input, the Public Hearing was closed at 5:05 p.m.

E. APPROVAL OF RECOMMENDATION FOR STANDARDS PLUS SUPPLEMENTAL INSTRUCTIONAL MATERIALS FOR GRADES K-8 (LANGUAGE ARTS & MATHEMATICS) FOR HANCE SCHOOL AND CLEARLAKE CREATIVITY SCHOOL

Mr. Falkenberg stated that although there are currently no K-1 students enrolled at CCS, materials must be on-hand to meet student needs in the event of enrollment. Mr. Tim Gill, Senior Director of Educational Services, presented the background information of the *Standards Plus* program. The program is aligned with current Common Core State Standards with stand-alone lessons. The program offers a low initial outlay (\$15/student and \$200 for teacher materials) and will fill the need for the next few years while a more comprehensive textbook adoption is examined. *Standards Plus* offers two levels, grade-level and intervention, for each grade.

Dr. Cooper asked Mr. Gill about the political climate of “Common Core.” Mr. Gill said that California’s support for Common Core is stronger than anywhere else in the country. He does not feel that under the leadership of Governor Brown that the Common Core will be abandoned. The CDE is looking to rebrand “Common Core” as the “New State Standards.”

It was moved by Mr. Ryder, seconded by Mrs. Lyon, to approve, the recommendation of Standards Plus Supplemental Instructional Materials for Hance School and Clearlake Creativity Schools.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder
Motion Carried: 5-0

**F. CALIFORNIA SCHOOL BOARD DELEGATE ASSEMBLY ELECTION, REGION 1
(ADDENDUM to the AGENDA posted 2/13/15)**

It was moved by Dr. Browning, seconded by Mrs. Lyon, that the Lake County Board of Education casts a ballot in support of Frances Costello (Del Norte County/USD) for election to the Delegate Assembly of the California School Board Association representing Region 1.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder
Motion Carried: 5-0

VII SUPERINTENDENT’S REPORT: Mr. Falkenberg reported on the following items:

- The art displayed in the Kesey Room and LCOE hallway is a product of Debbie Ingalls’ Advanced Art class from Kelseyville High School.
- Thank you to Stephanie Wayment, Tammy Serpa, Norma Cromwell and Alexis Johnson for their support of recent student events: Academic Decathlon and Mock Trial.
- Prop 39 funds, a jobs bill passed in 2010, provides revenues to school districts to address energy savings in school districts. These restricted funds require a professional energy audit. LCOE is part of the Bright Schools consortium, which will complete the audit in the near future.
- Both local congressmen support the continuation of the Secure Rural Schools Funding (Forest Reserve) for another year of funding.
- Mr. Falkenberg thanked Board Members Browning, Hicks and Ryder for attending the Upper Lake consolidation meeting on February 11. Mrs. Hicks commented on how well the meeting was run. Mr. Gill and Mrs. Buell, LCOE Senior Directors, also attended the session. Mr. Falkenberg has offered both Upper Lake superintendents the support of LCOE staff to assist in the budgeting process. The next meeting is scheduled for Wednesday, March 4.
- Newly-elected Senator Mike McGuire plans to be in Lake County on Friday, March 6. Mr. Falkenberg hopes to meet with him to discuss funding for Career Technical Education (CTE).

VIII BOARD MEMBER REPORTS

- Dr. Browning requested information on Form 700 reporting. Mrs. Bailey will check with the clerk/auditor's office and send information to the Board. Dr. Browning reported that fines could be incurred for inappropriate reporting. CSBA is sponsoring an informational webcast on February 25.
- Items received in the Board Member blue folders were time sensitive. Mrs. Bailey will open, scan and email future correspondence to ensure receipt in a timely manner.
- Dr. Browning will give Mrs. Bailey the CCBE self-evaluation form for the Board's review.
- Dr. Browning distributed the *Conclusion* page of the CCBE's presentation by keynote speaker, Dowell Myers. He encouraged the group to read the report as it takes a scientific look at demographics and ties in to what we do with the Hero Project and the Hub.
- Dr. Browning reported on new laws effective January 1, 2015, as shared by CSBA:
 - SB 1266 requiring school districts, county office of education and charter schools to provide emergency Epi-pens to school nurses or trained personnel.
 - AB 1806 extends policies and procedures for suspension, expulsion, graduation requirement, and completed coursework for students who are homeless or in foster care.
 - AB 2217 allows public schools to solicit and receive non-state funds to acquire and maintain an automatic external defibrillator (AED) and provides immunity from civil damages to the employee of the school district and to the school district resulting from the use of an AED.
 - AB 2276 makes changes to the transfer process of pupils from juvenile court schools to public schools.
 - SB 1111 requires parental consent for referrals to a county community school by a School Attendance Review Board (SARB).
- Dr. Cooper reflected on the positive impact Dr. Bill Cornelison made on local educators and the Lake County community. Donations in Bill's memory can be made to a scholarship established in his name by the Clearlake Rotary Club.
- Mrs. Lyon will not be able to attend the March meeting as she will be having shoulder replacement surgery on March 12.

IX FUTURE BUSINESS

Board will research grants and donations to cover costs of defibrillators and EpiPens. They will develop policy for use, as necessary.

X ADJOURNMENT

The regular meeting of the Lake County Board of Education adjourned at 6:27p.m.

Submitted by,

BROCK FALKENBERG
Secretary to the Board
Lake County Superintendent of Schools