

**LAKE COUNTY BOARD OF EDUCATION**

1152 South Main Street

Lakeport, CA 95453

**LAKE COUNTY COMMITTEE ON SCHOOL DISTRICT  
ORGANIZATION**

**APRIL 15, 2015**

**MINUTES**

The meeting of the Lake County Committee on School District Organization was called to order at 3:00 p.m. at the Lake County Office of Education, 1152 S. Main Street, Lakeport CA, by Board President Pat Hicks. Board Members Browning, Cooper, Lyon and Ryder were present. Also present were Brock Falkenberg, Superintendent of Schools, and LCOE staff member Janice Bailey.

**II APPROVAL OF AGENDA**

It was moved by Dr. Cooper, seconded by Dr. Browning to approve the Agenda of the Lake County Committee on School District Organization of April 15, 2015.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder - Motion Carried 5-0

**III PUBLIC INPUT – There was no public input**

**IV APPROVAL OF MINUTES**

It was moved by Dr. Browning, seconded by Mr. Ryder, to approve the Minutes of the Committee on School District Organization on December 10, 2014.

Aye Browning; Aye Cooper; Aye Hicks; Aye Lyon; Aye Ryder - Motion Carried 5-0

**VI ACTION & DISCUSSION**

**A. FIRST READING OF COMMITTEE BYLAWS**

Mrs. Hicks reported that upon reviewing the organizational handbook she became aware that all Committee meetings must have bylaws in place, with a separate agenda and minutes for each meeting. Notification of meetings must be posted in a public place at least 72 hours prior to the meeting. Mrs. Hicks adapted the sample bylaws from Riverside County included in the handbook to meet the needs of the Lake County Committee. The Board reviewed the draft bylaws and modified the section on *Membership – Terms of Office*.

The Board recommended bringing the bylaws forward for approval at the next meeting

**B. UPDATE ON UPPER LAKE UNIFICATION PROCESS**

Mr. Falkenberg thanked the Board Members and agency staff for attending the Upper Lake unification sessions. The next meeting will be held at 6:00 p.m. at the Upper Lake High School on Wednesday, April 22. The Joint Upper Lake Boards are working well together. The transparency of the process will benefit the Lake County Committee if/when the unification comes before the Board.

**X FUTURE BUSINESS**

The next meeting of Lake County Committee on School District Organization will be held on April 24, 2015 at 8:30 a.m. at the Taylor Observatory, 5725 Oak Hills Lane, Kelseyville, CA 95451.

**XI ADJOURNMENT**

The Lake County Committee on School District Organization adjourned at 3:33 p.m.

*Submitted by,*

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**BROCK FALKENBERG**

Secretary to the Board

Lake County Superintendent of Schools